

**Dr. James A. Martin Scholarship**  
**2019 Scholarship Application Packet Checklist**

These items must be included in your application packet to be considered. No exceptions will be allowed. If your letters of recommendation are being sent directly to the Foundation, these must be received by the July 9<sup>th</sup> deadline as well. Use this check-list to confirm your application packet is complete. *Please do not attach this form to your application.*

Your application packet **must** include the following:

- Application (please make sure it is signed)**
- Response to essay questions on page 2 of application** (retyped on separate pages, with answers)
- Two (2) letters of reference** (If submitted separately, please indicate this on our application, and ensure that we receive them by the July 9<sup>th</sup> deadline.)
- Copy of most recent grades** (Based on or converted to a 4.0 scale)
- Copy of valid government issued photo I.D.**

**Complete applications must be *received* by July 9, 2019 at noon. It is NOT sufficient to have materials postmarked July 9, 2019. Award notifications will be made prior to August 9, 2019.**

Completed application forms should be sent as a pdf file to [Claudia.Lanuza@alegent.org](mailto:Claudia.Lanuza@alegent.org).

Alternatively, completed printed applications and supporting documents may be mailed to:

CHI Health Schuyler  
Foundation Coordinator  
104 W 17<sup>th</sup> Street  
Schuyler, NE 68661

Questions about the application process may be directed to [Claudia.Lanuza@alegent.org](mailto:Claudia.Lanuza@alegent.org) or 402-352-4075.